

THE COUNTY OF VERMILION RIVER

BYLAW 25-02

BEING A BYLAW OF THE COUNTY OF VERMILION RIVER IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF PROVIDING A MUNICIPAL PROPERTY TAX INCENTIVE EXEMPTION FOR NEW NON-RESIDENTIAL DEVELOPMENT OR EXPANSIONS.

- A BYLAW** To provide Municipal Property Tax Incentive Exemption for new non-residential development or expansions.
- WHEREAS** the *Municipal Government Act*, R.S.A. 2000 and amendments thereto, permits municipalities to offer multi-year tax exemptions, partial exemptions, or deferrals, in accordance with Section 364.2 of the *Municipal Government Act*, for non-residential properties in order to attract investment, development and substantial redevelopment and expansion of existing non-residential development;
- WHEREAS** The County of Vermilion River seeks to grow its property tax base and provide employment opportunities for County residents by attracting investment. The intent of this Bylaw is to provide a municipal incentive to attract non-residential investors and promote substantial expansion by existing investors through providing an exemption to a portion of municipal property taxes attributable to the differential between the pre-construction assessment and the post-construction assessment for eligible property;
- NOW THEREFORE** The Council of the County of Vermilion River in the Province of Alberta, duly assembled, enacts as follows:
- 1. THE PURPOSE OF THIS BYLAW IS TO:**
- (a) Encourage the development or revitalization of Non-residential properties in The County of Vermilion River for the general benefit of the municipality;
 - (b) establish tax exemptions for Eligible Property in accordance with Section 364.2 of the *Municipal Government Act* when there is a New Development or a Renovated Development that meets the criteria and requirements set out in this Bylaw;

- (c) provide municipal tax incentives calculated based on municipal tax rate only (not applicable to any Provincial Levies or Special Municipal Levies), being that in the first (1st) year, the municipal tax payable will be reduced by 100 per cent; in the second (2nd) year the municipal tax payable will be reduced by 50 per cent; in the third (3rd) year the municipal tax payable will be reduced by 25 per cent.
- (d) provide a process for an application for a tax exemption under this Bylaw; and
- (e) provide a process for review by Council of the refusal or cancellation of a tax exemption under this Bylaw.

The Bylaw is cited as the "Non-residential Municipal Property Tax Incentive Bylaw".

2. DEFINITIONS

When used in this Bylaw:

- (a) "Act" means the *Municipal Government Act*, RSA 2000, M-26, as amended or repealed and replaced from time to time;
- (b) "Appeal Fee" means the fee established by this Bylaw to be paid at the time an appeal application is submitted pursuant to this Bylaw;
- (c) "Application Fee" means the fee established by this Bylaw to be paid at the time an application is submitted pursuant to this Bylaw;
- (d) "Arrear taxes" shall mean taxes remaining unpaid after December 31 of the year in which it is levied;
- (e) "Assessed Person" means an assessed person as defined under Section 284(1) of the Act, or an authorized agent for the Assessed Person;
- (f) "Assessment" has the meaning given to it in the Act;
- (g) "Assessor" has the meaning given to it in the Act;
- (h) "Base Assessment Year" shall mean the assessment year immediately prior to the assessment year that has an increase in Assessment as a result of New Development or Renovated Development and in which the increase is used within the net calculation of Improvement Assessment of the subject property to qualify for an Exemption under this Bylaw. The Base Assessment Year shall not be prior to the 2024 assessment year;

- (i) "Chief Administration Officer" (CAO) shall mean the Chief Administrative Officer of the County of Vermilion River, or designate;
- (j) "Complete Application" means an application submitted to the CAO pursuant to this Bylaw that includes the Application Fee, the application form, any information and documents set out on the application form and any additional application requirements for the tax incentives under this Bylaw;
- (k) "County" shall mean the municipal corporation of County of Vermilion River;
- (l) "Council" means all of the Councillors of the County, including the Chief Elected Official for the County;
- (m) "Current taxes" shall mean property taxes levied for the current tax year;
- (n) "Decision" means the decision to grant an Exemption, to reject an Exemption application, or to cancel an Exemption;
- (o) "Eligible Property" shall mean property (one titled property) within Assessment Class 2 - Non-residential and Assessment Class 4 - Machinery and Equipment as defined in the Act that meet the criteria set out in Section 3 of this Bylaw. This Bylaw shall specifically exclude Linear Property and Designated Industrial Property from Eligible Property;
- (p) "Exemption" means the portion of municipal property taxes for Eligible Property that has been determined to be exempt and subject to a refund, in accordance with this Bylaw, and which are computed separately under this Bylaw;
- (q) "Improvement(s)" has the meaning given to it in Part 9 of the Act;
- (r) "Improvement Assessment" means the change in an Assessment attributable solely to an Improvement or Improvements on a property;
- (s) "Linear Property" has the meaning given to it in the Act;
- (t) "Non-residential" means the type of property falling within the assessment class specified in Section 297(1)(b) of the Act. This Bylaw shall specifically exclude the land assessment and Linear property as defined in the Act;

- (u) "Machinery and Equipment" (M&E) has the meaning given to it in the Act and associated regulation(s) i.e. (Matters Relating to Assessment and Taxation Regulation, as amended from time to time);
- (v) "New Development" shall mean new Improvements on an Eligible Property that increases the Improvement Assessment of that property;
- (w) "Renovated Development" shall mean renovations or physical additions to existing Improvements on an Eligible Property that increases the Improvement Assessment of that property;
- (x) "Tax Incentive Agreement" means a written agreement between the County and the Assessed Person setting out the terms and conditions applicable to Eligible Property (one titled property) for Exemption of municipal property tax and subject to refund and shall be the result of the calculation reference in Section 6 of this Bylaw; and
- (y) "Working day" shall mean days the County's central Administration Building is open to serve the public.

3. CRITERIA FOR TAX INCENTIVE AGREEMENT

3.1. New Developments and Renovated Developments may be subject to an Exemption and Tax Incentive Agreement provided that:

- (a) The property subject to the New Development or Renovated Development must not have any Arrear taxes or have amounts owing with regards to property tax, utilities, or other fees owing to the County and all Current taxes must be paid in full at all times during agreement;
- (b) The property subject to the New Development or Renovated Development must not have development compliance issues, be in violation of a development agreement, or be in violation of the *Safety Code Act* at any time during the taxation years for which the Exemption applies to the New Development or Renovated Development;

- (c) all applicable provincial or federal approvals and permits are in place with respect to the property subject to the New Development or Renovated Development;
- (d) the registered property owner or the Assessed Person, excluding any authorized agent therefore, of the property subject to the New Development or Renovated Development is not involved in some form of litigation (including an Assessment Review Board Complaint) with the County; and
- (e) the current Improvement Assessment for the New Development or Renovated Development on the subject property must have increased by at least \$1,000,000.00 due to the addition of new development compared to the Base Assessment Year, and shall be an improvement that will be in place for at least 10 years. The change in valuation for the Assessment of land is excluded from this calculation.

3.2. Linear Property is not eligible for an Exemption or Tax Incentive Agreement under this Bylaw.

4. APPLICATION FOR TAX INCENTIVE AGREEMENT

- 4.1. The Assessed Person of the property subject to the application must submit a Complete Application to the County, and the County has the discretion to reject applications that are incomplete, or ineligible.
- 4.2. As part of a Complete Application, the Assessed Person must agree to enter into a Tax Incentive Agreement with the County, on the form prescribed by the County, if their application is approved for an Exemption.
- 4.3. Assessed Persons must submit a non-refundable application fee of \$2,500.00 (Canadian dollars).
- 4.4. The deadline for submitting a Complete Application for an Exemption to be granted in the same tax year is June 30 of the given year. Any Complete Application received after June 30 of the given year will be considered for an Exemption for the following tax year.
- 4.5. Notwithstanding the Complete Application requirements, the County may require any additional information that, in the discretion of the County, is necessary to complete the application;

4.6. Assessed Persons whose application is returned as incomplete, or ineligible may resubmit an application without payment of an additional Application Fee.

4.7. The County will advise an Assessed Person in writing if their application is accepted for consideration, refused, or rejected. Applications accepted for consideration will become the property of the County and may not be returned (subject to FOIP requirements).

4.8. Supplementary assessment has not been considered in incentive.

5. CONSIDERATION OF APPLICATIONS

5.1. The CAO shall receive and consider Complete Applications within the provisions of this Bylaw and may consult with, obtain information from, and verify information with other employees or agents of the County, other governments, government agencies, or persons.

5.2. The CAO may, at any time, require an Assessed Person to provide any documents the County deems necessary to verify any information contained in a Complete Application or to confirm ongoing compliance with the eligibility criteria of the Exemption.

5.3. The CAO will consider each Complete Application and shall either:

(a) grant the Exemption and enter into a Tax Incentive Agreement with the Assessed Person; or

(b) reject the application and advise the Assessed Person with written reasons as to why the application was rejected. The written reasons shall also provide the date by which an appeal to Council must be submitted.

5.4. The County shall enter into a Tax Incentive Agreement with the Assessed Person if an Exemption is granted under section 5.3(a) of this Bylaw.

5.5. The Exemption shall not be refunded until the Tax Incentive Agreement is fully executed.

6. CALCULATION OF THE EXEMPTION

- 6.1 Subject to sections 6.2 of this Bylaw, the amount of the Exemption will be calculated as follows:
- (a) The amount of total taxes municipal tax incentives calculated based on municipal tax rate only (not applicable to any Provincial Levies or Special Municipal Levies), being that in the first (1st) year, the municipal tax payable will be reduced by 100%; in the second (2nd) year the municipal tax payable will be reduced by 50%; in the third (3rd) year the municipal tax payable will be reduced by 25%; and
 - (b) Only the municipal portion of property taxes is eligible for exemption (no levies or special levies shall be exempt).
 - (c) No Exemption will be granted respecting any Provincial requisitions, or other requisitions.

7. PAYMENT OF THE EXEMPTION

- 7.1. The Exemption as calculated in accordance with Section 6 of this Bylaw shall be paid to the Assessed Person as a refund of a portion of the Current Taxes on the Eligible Property, subject to the Current Taxes for the taxation year first being paid in full.
- 7.2. Subject to the terms of the Tax Incentive Agreement:
- (a) The amount of the Exemption shall be paid to the Assessed Person each year for a period of no more than three (3) taxation years provided that in each of those years the Current Taxes are paid in full;
 - (b) payment shall be made to the Assessed Person within thirty (30) days from the date Current Taxes are paid in full; and
 - (c) If the Current Taxes, and any penalties, are not paid in full by December 31 of any year, then the Exemption shall not be paid to the Assessed Person for that year nor shall the Assessed Person be eligible to receive the Exemption for any subsequent years.

8. DURATION OF THE EXEMPTION PROGRAM

- 8.1. The Exemption program as authorized by this Bylaw will be available for Eligible Property commencing with the 2024 assessment year (2025 taxation year) and shall operate in accordance with the terms of this Bylaw until such time as this Bylaw is amended or repealed.

9. TAX INCENTIVE AGREEMENT

9.1. A Tax Incentive Agreement will be required for all granted Exemptions. The Tax Incentive Agreement will include the following:

- (a) the taxation years to which the Exemption applies, which will not include any taxation year earlier than the taxation year in which the Exemption is granted;
- (b) conditions, the breach of which will result in cancellation of the Tax Incentive Agreement and the Exemption, and the taxation year or years to which the conditions apply;
- (c) the date which the Exemption will begin;
- (d) the amount of the Exemption, to be calculated and allocated in accordance with Section 6 of this Bylaw; and
- (e) any other information or conditions provided by the County.
- (f) Late payments on outstanding taxes will apply as per current Bylaw, policy, practice.

10. CANCELLATION OF EXEMPTION

10.1. If at any time after an Exemption is granted, the County determines that:

- (a) the Assessed Person, their application, or the property subject to the application did not meet or ceased to meet any of the criteria in which formed the basis of granting the Exemption; or
- (b) there was a breach of any condition of the Tax Incentive Agreement;
the CAO may cancel the Exemption for the taxation year or years in which the criterion was not met or to which the condition applies.

10.2. The County may, at any time, require an Assessed Person to provide any documents the County deems necessary to verify compliance with the conditions of the Tax Incentive Agreement.

10.3. A written Decision to cancel an Exemption must be provided to the Applicant and must include reasons for the cancellation, identify the taxation year or years to which the cancellation applies, and provide the date by which an application for an appeal to Council must be made.

11. APPEAL TO COUNCIL

11.1. An Assessed Person may appeal to Council in the following situations:

- (a) an application for Exemption is refused or denied;
- (b) an Exemption is cancelled for one or more taxation years;
- (c) a Tax Incentive Agreement is cancelled; or
- (d) the content of the Tax Incentive Agreement is inconsistent with this Bylaw or the Act.

11.2. A request for appeal must be submitted in writing to the CAO within 30 days of:

- (a) written notice being sent to the Assessed Person that an application has been refused or rejected;
- (b) written notice being sent to the Assessed Person that an Exemption is cancelled for one or more taxation years;
- (c) a Tax Incentive Agreement being cancelled; or
- (d) the execution of a Tax Incentive Agreement as the case may be.

11.3. An Assessed Person must submit a non-refundable appeal fee of \$1,000.00. {Canadian dollars}.

11.4. Council will consider an appeal at:

- (a) a regularly scheduled meeting of Council; or
- (b) a special meeting of Council.

11.5. Remedies available to Council upon conclusion of an appeal are:

- (a) Council may uphold or revoke a decision of the CAO with respect to the outcome of an application or cancellation of an Exemption or Tax Incentive Agreement; or
- (b) Council can revise or direct the CAO to revise a Tax Incentive Agreement.

11.6. In accordance with section 460(7) of the Act, complaints about a Decision may not be made to the assessment review board.

12. SEVERABILITY

- 12.1 **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed, and the remaining bylaw shall be maintained.

13. EFFECTIVE DATE

- 13.1 The adoption of this Bylaw to establish the Property Tax Incentive Exemption program for Eligible Non-residential property shall come into force and effect upon receiving Third and Final Reading and having been signed by the Reeve and Chief Administrative Officer.

Read this First time this 11 day of February, 2025

Read this Second time this 25 day of February, 2025

Read a Third and Final time and finally passed, this 25 day of February, 2025

SIGNED by the Reeve and Chief Administrative Officer this 25 day of February, 2025.


REEVE


CHIEF ADMINISTRATIVE OFFICER

County of Vermilion River Non-Residential Municipal Property Tax Incentive

Please consider the following prior to submitting an application:

1. The property assessment for improvements classified as Non-Residential (NR) must have increased by a minimum total of \$1,000,000 (CAD) in comparison to the preceding year's Property Assessment and Tax Notice from County of Vermilion River. The increase must be due to the addition of new improvements or renovations completed on existing improvements. Non-residential land assessment is excluded from the increased calculation.
2. Subject to an approved Non-Residential Municipal Property Tax Incentive Application, the property identified below will qualify for a Municipal Non-Residential property tax from County of Vermilion River for three consecutive years (linear property does not qualify for this rebate).
3. Furnishing false information or misrepresenting any facts within the application, or during the term of the Non-Residential Municipal Property Tax Incentive Agreement may lead to a rejection of this application or a cancellation of an Exemption or Tax Incentive Agreement.
4. Supply any additional information that, in the discretion of the County is necessary to complete the application.

Legal Description	Plan:	Block:	Lot:	Roll#
<i>(If applicable):</i> Quarter: _____ Section: _____ Township: _____ Range: _____ Meridian: W4 _____				
Property Rural Address (i.e. Blue sign): _____				

Please confirm that the property owner's mailing address matches the current Property Assessment and Tax Notice from County of Vermilion River.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If No, then please provide a current certificate of title showing the correct mailing address.

Property owner Name:	Applicant Name	<i>(If different than Property Owner)</i>
Owner email:	Applicant email:	
Owner phone:	Applicant phone:	
Owner alternate phone:	Applicant alternate phone:	

Applicant Mailing Address:
(if different than tax notice)

City:	Province:	Postal Code:	Country:
Phone:		Email:	

MB P

County of Vermilion River Non-Residential Municipal Property Tax Incentive

Please confirm whether the property owner or assessed person, or applicant representing the owner or assessed person

a)	Is in arrears or has amounts owing in regards to property tax, utilities, or other fees to County of Vermilion River.	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
b)	Have paid current taxes in full.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
c)	Is in violation of a development agreement or the <i>Safety Code Act</i> .	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
d)	Is in violation of the County's Land Use Bylaw, a Development Permit, or have any other development compliance issue.	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
e)	Have all applicable Provincial or Federal approvals and permits in place with respect to the property identified above.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
f)	Is involved in litigation (including Assessment Review Board Complaint) with County of Vermilion River.	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
g)	Is in compliance with terms and conditions of any grant or other financial assistance received from County of Vermilion River, Provincial or Federal Government.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
h)	Has paid the County a non-refundable application fee of \$2,500.00 (CAD).	<input type="checkbox"/> Yes	<input type="checkbox"/> No*

Other criteria for the Assessed Person or the subject property:

1	The current improvement assessment (NR) combined with (M&E) for the new development or renovated development on the subject property has increased by at least \$1,000,000 (CAD) compared to the base assessment year.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
2	Is going through foreclosure, bankruptcy or receivership actions.	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
3	I acknowledge the requirement to comply with County of Vermilion River Bylaw No. 2025-02 , to enter into a Tax Incentive Agreement and to comply with the Tax Incentive Agreement. An Exemption may be cancelled if these requirements are not followed.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
4	The person completing this application form is authorized to bind the Corporation under the terms of this application.	<input type="checkbox"/> Yes	<input type="checkbox"/> No*

* If you select this box, then your application will be rejected.

The deadline to submit a completed application form for an Exemption is June 30th of the tax year in which you wish to be granted an Exemption.

Applicant Name (print above)

Signature of Applicant (sign above)

Date: DD-MMM-YYYY (fill above)

Collection and use of personal information

Under the Freedom of Information and Protection of Privacy Act (FOIP) s.33(c) personal information collected is for the administration of County of Vermilion River Non-Residential Municipal Property Tax Incentive. Information provided to this program may be disclosed as allowed or required by law. Questions regarding the collection of personal information can be directed to the FOIP Coordinator at (780)-846-2244 or acao@county24.com.

For office use only

Municipal Roll: _____

Decision date: _____

Decision A: Grant an Exemption; B: Reject an Exemption application;

If an exemption is approved, a calculation of a tax refund will be performed as per the hypothetical tax incentive calculation example. Written reasons will be provided if the application is rejected.