

How to Access RPATH

Introduction

Prior to submitting an application through Transportation & Economic Corridors Roadside Planning Application & Tracking Hub (RPATH), a user requires an Alberta.ca account.

Your Alberta.ca Account lets you sign in once for seamless access to available online services across government. It also gives you a secure way to verify who you are online without paper documents or face-to-face visits, while protecting your information and privacy.

You can sign up, or obtain more information about the types of Alberta.ca accounts by clicking this link: [Alberta.ca Accounts](#)

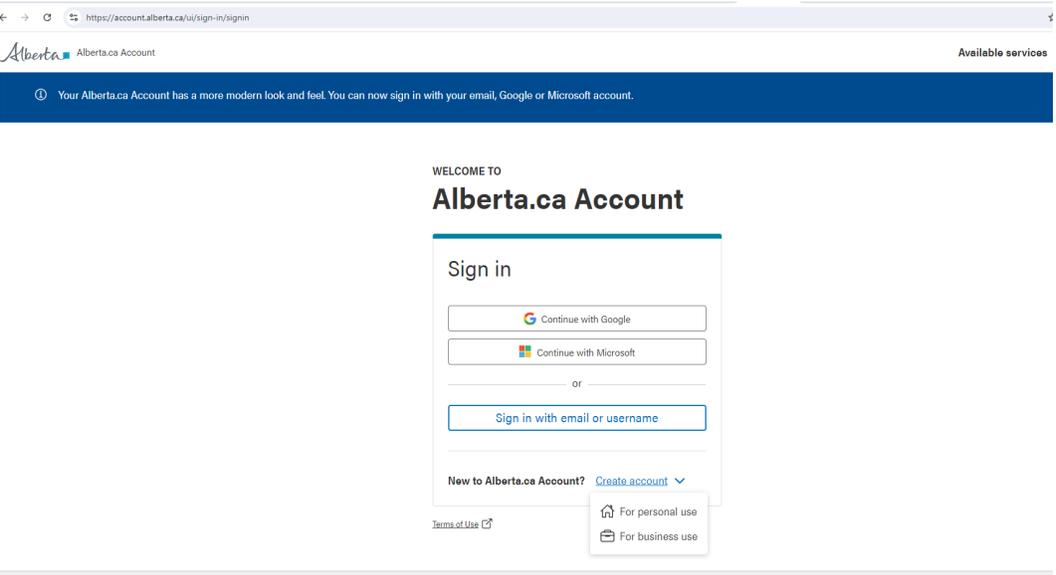
Creating an Alberta.ca Account

When you create an Alberta.ca Account, you can use your account for one of 2 purposes:

- Personal use – just one user
- Business/Organization account – can have multiple users

If you need an Alberta.ca Account for both personal and business use, create separate accounts with different email addresses.

The personal information collected during account creation will depend on the type of online service you wish to access.



RPATH Home Page

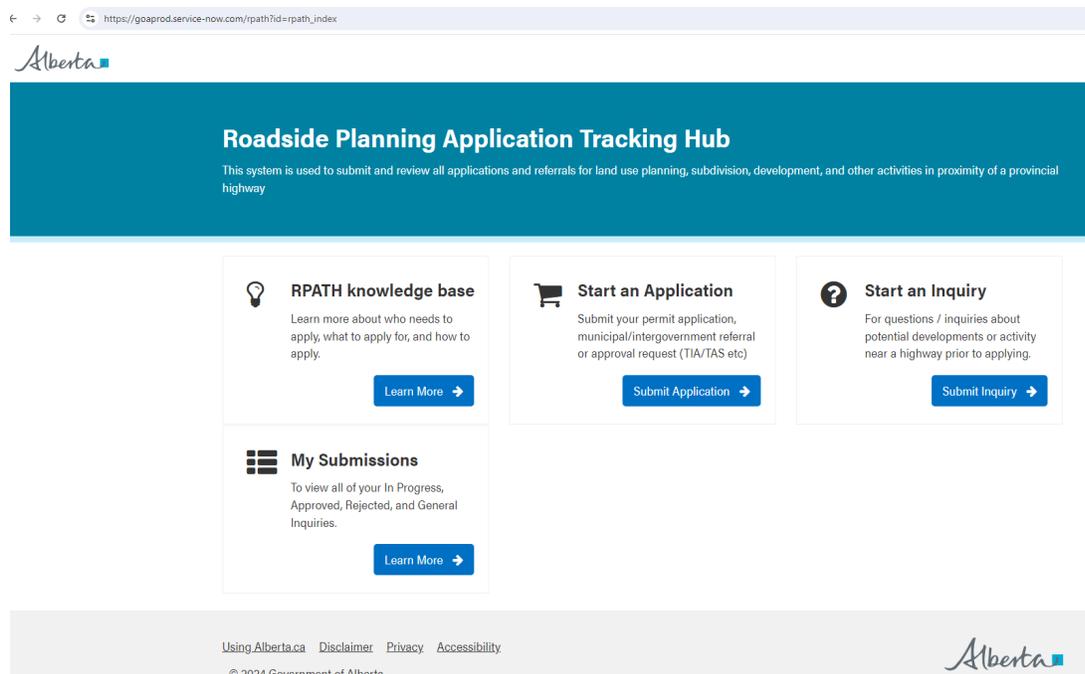
Once you have created / logged in to your Alberta.ca account, then you can copy and paste the link to RPATH home page:

<https://roadsideplanning.alberta.ca/rpath> into your browser and click ENTER.

Or you can visit Transportations RPATH webpage for the link to the RPATH portal

[Transportation & Economic Corridors Webpage on RPATH](#)

The RPATH home page looks like this:



The screenshot shows the RPATH Home Page in a web browser. The browser address bar displays the URL: https://goasprod.service-now.com/rpath?id=rpath_index. The page features the Alberta logo in the top left corner. A prominent teal banner at the top contains the title "Roadside Planning Application Tracking Hub" and a subtitle: "This system is used to submit and review all applications and referrals for land use planning, subdivision, development, and other activities in proximity of a provincial highway". Below the banner, there are four main sections, each with an icon, a title, a brief description, and a blue button with a right-pointing arrow:

- RPATH knowledge base** (lightbulb icon): "Learn more about who needs to apply, what to apply for, and how to apply." Button: "Learn More →"
- Start an Application** (shopping cart icon): "Submit your permit application, municipal/intergovernment referral or approval request (TIA/TAS etc)." Button: "Submit Application →"
- Start an Inquiry** (question mark icon): "For questions / inquiries about potential developments or activity near a highway prior to applying." Button: "Submit Inquiry →"
- My Submissions** (grid icon): "To view all of your In Progress, Approved, Rejected, and General Inquiries." Button: "Learn More →"

At the bottom of the page, there is a footer with links for "Using Alberta.ca", "Disclaimer", "Privacy", and "Accessibility", along with the copyright notice "© 2024 Government of Alberta" and the Alberta logo.

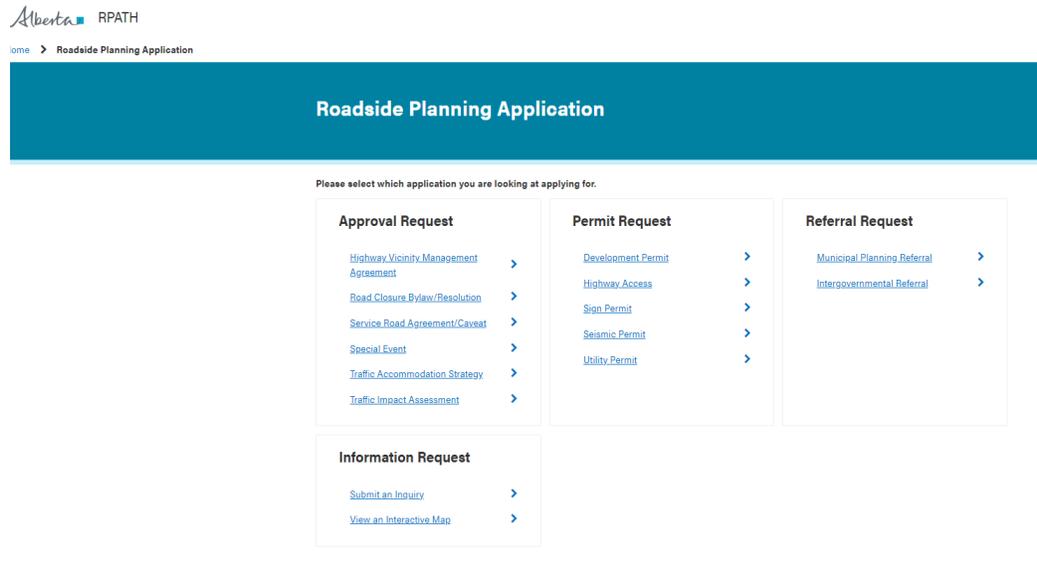
Bookmark this page in your web browser so that it is easier to access the next time.

Start an application or inquiry by clicking the blue bar labelled [Submit Application](#).

When returning to this page after you have submitted a request all the RPATH files you have submitted can be viewed by clicking [My Submissions](#). This is referred to as your dashboard.

Once you click submit application you will see the Menu Screen with all Request types

Menu Page



This is the menu page and you can select the type of submission you are needing.

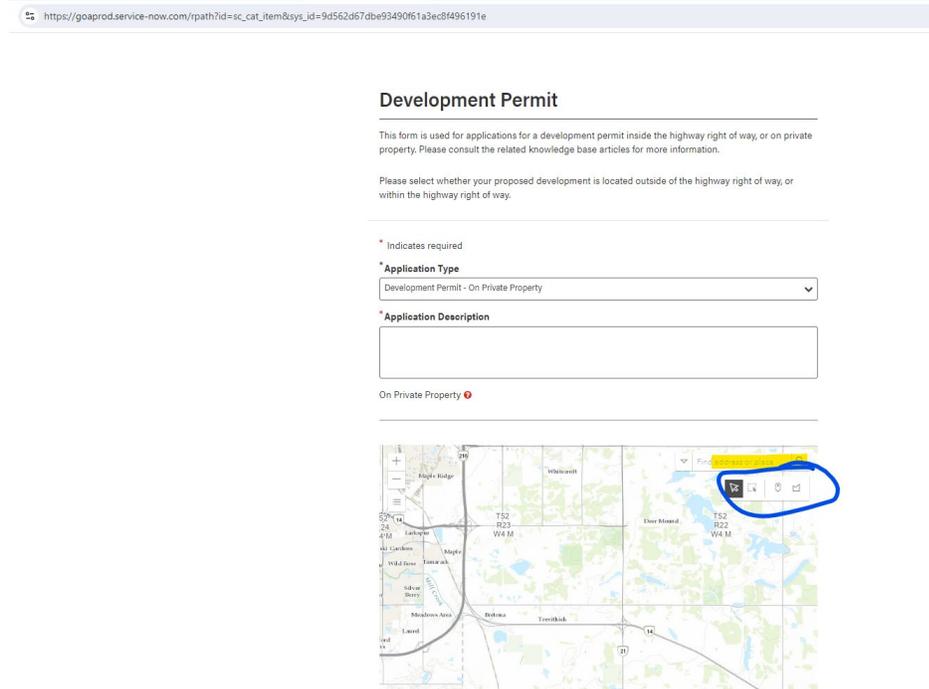
For [Roadside Development Permits](#) application choose Development Permit, to submit a question or ask for clarifications, contact info etc, select Submit an Inquiry under [Information Request](#).

Click on the category to go to the application page, this will require you to select your location or the location of the proposed development on a map.

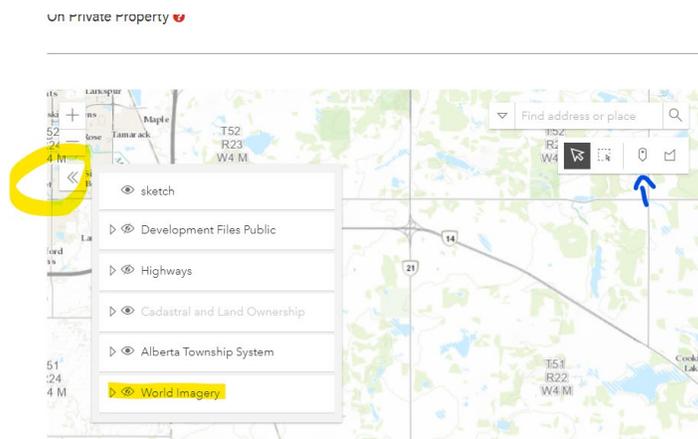
Doing so will ensure that the request is directed to the correct District office and Development staff. The map can be searched using name of municipality, the legal land location or using Latitude and Longitude points.

Mapping tools are located in the upper right hand corner place name search (yellow) or select a tool (blue circled area)

Once you find your location on the map, click on it using the point selector too and you will see a blue dot while the map loads the parcel eventually turning the whole area blue, continue down the page to complete all required fields.



Point selector tool shown by blue arrow, Also if you find it easier to locate your parcel on an aerial photo, that layer can be turned on using the menu circled in yellow on the left side of the map, click the the box and a menu will pop out, choose World Imagery to access the aerial layer.



Scroll to the bottom of the map and there is where you can search by Legal Land Location (yellow) or

Lat and Long (pink), Choose Zoom to and that location will be centered in the map window.



Land Description **Lat and Long**

QS or LSD Section Township Range Meridian

Zoom To

Request Details

* Are you the Landowner?

If you select yes, the permit will be issued in your name, and you will be required to comply with the terms and conditions of the permit.

Yes No

Once you have completed all required fields on that application page and have attached the site drawing or map you can submit the file and will be issued an RPATH file number.

Any additional information or requests for an update can be submitted in the comments bar (highlighted pink arrow). The approved permit will be added on the right-hand side where you see Attachments (blue arrow) and the user can also attach additional documents if requested using the paper clip icon.

← → https://goauat.service-now.com/rpath?id=rpath_ticket&table=x_gooa_rpath_case&sys_id=e106bd481b37821834d8fc6f034bcbfb

Alberta RPATH

Home → Ticket form for Rpath Permit

RPATH0039417

Add comments to your ticket **Send**

System 17d ago

2024-0039417.pdf
303 KB

Michelle Olsen 18d ago

RPATH0039417_MapImage.png
172 KB

Michelle Olsen 18d ago

Copy Application

RPATH Permit details

State	Closed
Number	RPATH0039417
Permit Number	2024-0039417
	Options

Attachments

2024-0039417.pdf (303.4 KB)

RPATH0039417_MapImage.p

Alberta.ca Account Help

You can visit their website as there are many options for troubleshooting and seeking assistance with your account: <https://www.alberta.ca/about-alberta-ca-account>

Phone

To call the Alberta.ca Account team:

Hours: 8:15 am to 4:30 pm (open Monday to Friday, closed statutory holidays)

Phone: 1-844-643-2789

If you have questions about available online services that use Alberta.ca Account, contact the program area directly.

Online

There is a form to fill out on their webpage if you like, or send them an email at alberta-ca.account@gov.ab.ca with your inquiry. Include detailed information on any error messages you see and what service (RPATH) you are trying to access.

Note: Due to a high level of activity, responses are delayed. In the meantime, you might find answers on Alberta.ca Account for business use or Alberta.ca Account for personal use.

More Alberta.ca Account resources:

[Alberta.ca Account Fact Sheet.pdf](#)

[Alberta.ca Account for Organization Reference Guide.pdf](#)

RPATH Application Help

The RPATH software is managed by a different group than the Alberta.ca accounts, if you are having trouble specifically with the RPATH Application or its functionality you access assistance as follows:

Contact the District Office where your file is being handled by using this contact list:

[District offices](#)

OR send an email to: TEC.RPath@gov.ab.ca and be sure to include your name, what account you are using (business or personal), the RPATH file number if applicable and a screenshot of any error message you are getting. Staff will try and trouble shoot and if needed will assist in putting in a tech support ticket to resolve the issue.