

POLICY #:	PS 006	POLICY TITLE:	FIRE HALL FUNDING
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APPROVAL DATE AND MOTION:	September 26, 2006 (84-09-06)	CROSS-REFERENCE:	
RESPONSIBILITY:	Protective Services	APPENDICES:	
APPROVER:	Council	EFFECTIVE DATE:	September 26, 2006
REVISION DATE(S)/ MOTION #	October 2007 (24-10-07) February 14, 2012 (24-02-12) September 27, 2022 (2022-09-30)	NEXT REVIEW DATE:	September 21, 2025

1. DEFINITIONS

- a. **Contracted Fire Departments** are the fire departments owned and operated by municipalities located within the boundaries of the County and with which a fire services agreement has been established.
- b. **County** is the County of Vermilion River in the Province of Alberta.

2. POLICY STATEMENT

This Policy provides direction on contributions for construction of and renovations to fire halls for contracted fire departments.

3. OBJECTIVE

To create a uniformed policy as it relates to funding of fire hall renovations or construction for a contracted fire department.

4. BACKGROUND

- a. A long-term replacement plan was established to purchase equipment for contracted fire departments for use within the County. The contracted fire departments agreed to house and staff the County-owned equipment as per the Fire Services Agreement.
- b. County owned equipment takes up space within the contracted fire department's fire hall. Renovations, expansion, or new construction of the fire hall may be required to facilitate the placement of County fire apparatus. *Policy PS 006 Fire Hall Funding* was established to assist with funding for these projects (September 26, 2006 – Motion #84-09-06)
- c. In August 2022, County Council requested this policy be updated to better reflect the financial realities of the time.

5. GUIDING PRINCIPLES

- a. The County will review on a project-by-project basis, submission for funding capital construction and renovations of fire halls.
- b. Contracted fire departments are eligible for funding of up to \$50,000 over a 10-year period for renovations or construction of the fire hall.
- c. The \$50,000 allocation is in addition to any inter-municipal grant funding received for joint projects.
- d. A long-term facility plan for the fire hall must be submitted yearly.
- e. Funding must be requested, in writing, 2 years prior to renovations or construction of the fire hall and is subject to approval by County Council.
- f. If a County owned tower needs to be moved due to renovations or construction of the fire hall, the cost will be incurred by the County and will not be deducted from the eligible funding.

6. ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE(S) OF PERSON RESPONSIBLE
EXTERNAL STAKEHOLDERS	Town of Vermilion Village of Kitscoty Village of Marwayne Village of Paradise Valley

7. EXCEPTIONS

In relation to an exception for the two-year funding notification, if the funds are required as part of an expiring or time limited grant, then a proposal can be made to County Council for consideration.