

SDP Application Process & Timeline*

SITE DEVELOPMENT PLAN PROPOSALS FOR:

Multi-lot Residential, Business, Commercial, and Industrial Subdivision

As defined in the County's Land Use Bylaw, "SITE DEVELOPMENT PLAN" refers to a non-statutory document that provides specific direction on how an area is to develop, identifying the specific mix and density of land uses, utility services, as well as layout of streets, blocks, and lots needed to create a well-designed and successful community, business, commercial, or industrial area. Proponents of Site Development Plans are directed to reference County Policy PD-011 for requirements in submitting a Site Development Plan and are encouraged to schedule a pre-application interview with the County. Once all required information is submitted to the satisfaction of the Development Authority, the application is deemed complete. To facilitate the review process, all materials submitted must be clear, legible, and precise.

Along with the application package, all required supplemental documents (as per County Policy PD-011) are required or your application will not be deemed complete. You should discuss your existing and proposed zoning and land use(s) with Planning and Development prior to filing an application. If you have questions regarding the need for district-specific information that may be required by the land use district applicable to your project, please review the County of Vermilion River Land Use Bylaw, available at https://vermilion-river.com/your_county_and_council/bylaws_and_policies.html

Accurate, legible drawings certified by a professional engineer registered to practice in the Province of Alberta are required (rough sketches are not acceptable), to ensure the submitted application is processed in a timely manner. All plans/drawings and reports must be prepared to professional drafting and engineering standards as outlined in the County of Vermilion River General Municipal Servicing Standards (County Policy PD-014, Schedule A).

Refer to the next page for a SDP Application process overview and general timeline*.

For more information regarding Site Development Plans, visit our website or contact our Planning & Development Department.

- Application forms, fees, Land Use Bylaw, and County Policies, <http://www.vermilion-river.com/>
- Planning and Development Department contacts:

Roger Garnett rgarnett@county24.com

Bernice Gonzalez bgonzalez@county24.com

Phone: (780) 846-2244

IMPORTANT NOTICE:

The processing of your application will not begin until all the necessary information is submitted and your application is deemed complete. Only complete SDP applications will be reviewed.

Site Development Plan Application Process & Timeline*

*NOTE: Timeline periods are general approximations based on previous application experiences and do not entail or imply in any way or manner a processing time guarantee in whole or in part by the County.

