



## COVID-19 Inspection Safety Protocol

In response to the COVID-19 Pandemic, The Inspections Group Inc. has implemented the following inspection safety protocols. These measures serve to protect our clients, contracted municipalities and Safety Codes Officers (SCO) by exceeding industry standards set forth by the Safety Codes Council.

1. The scheduling of inspections for unoccupied residential and commercial sites will continue as usual.
2. Inspectors will call ahead before arriving on any site to confirm the conditions and contractor requirements for that particular site.
3. Once on site, the Inspector **will** maintain the minimum social distancing of at least 2m.
4. **INSPECTIONS WILL NOT BE CONDUCTED ON SITES WHERE ANYONE IS SHOWING SIGNS OF COLD AND FLU SYMPTOMS, IS IN SELF ISOLATION OR QUARANTINE, OR WHERE SOCIAL DISTANCING CANNOT BE MAINTAINED.**
5. Until further notice, interior inspections of occupied residences will only be conducted as necessary for Utility Service interruptions (power, water and gas), occupancy requirements (ex. Secondary suites), or pending sales of properties (property shall be vacated at time of inspection).
6. All other interior residential final inspections shall be deferred until current health risks for employees and citizens have subsided.
7. All interior commercial final inspections shall **only** be carried out if all previously mentioned safety precautions can be observed and maintained.
8. Exterior final inspections may be carried out as usual with all safety precautions being observed.
9. **MORE STRINGENT MEASURES MAY BE IMPLEMENTED ON A CASE BY CASE BASIS.**
10. If the above conditions cannot be met, photos may be accepted as interim inspections, allowing construction to proceed only if the Safety Codes Officer feels it is appropriate or warranted.
11. SCO's will communicate that any inspection completed by photos due to COVID-19 safety considerations will still require a field inspection. Owner/contractor's will be notified that they remain responsible to correct any non-compliance that may be identified at this later date. SCO's will ensure that they have sufficient information/photographs to reasonably assess the safety of a given installation and may request additional information/photographs in order to be able to reasonably assess safety on any site reviewed in this manner.
12. **Under no circumstances will a permit be closed with-out an in-person site inspection, but due to the current crisis, the final inspection may be deferred.**

For answers to questions surrounding the COVID-19 Inspection Safety Protocol, please contact Tim Roskey or Ryan Nixon at 780-454-5048. Thank you.